

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
ANTELOPE HEIGHTS METROPOLITAN DISTRICT (THE "DISTRICT")
HELD
NOVEMBER 1, 2021

A special meeting of the Board of Directors of the Antelope Heights Metropolitan District (referred to hereafter as the "Board") was convened on November 1, 2021 at 7:00 p.m. via Microsoft TEAMS.

The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Toni Serra, President
Joel Farkas, Secretary

Also, In Attendance Were:

Elisabeth Cortese and Kate Olson; McGeady Becher P.C.
Nic Carlson and Paul Wilson; CliftonLarsonAllen LLP ("CLA")

ADMINISTRATIVE MATTERS

Call to Order and Approval of Agenda: Director Serra called the meeting to order at 7:00 p.m.

Declaration of Quorum/Disclosures of potential conflicts of interest: A quorum was confirmed. The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted by Attorney Cortese that disclosures of potential conflicts of interest were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the meeting.

Approve Agenda: Upon a motion duly made by Director Farkas, seconded by Director Serra and upon vote, unanimously carried, the Board approved the agenda as presented.

Public Comment: None.

Welcome to Residents and Q&A: No residents in attendance.

Board Vacancies: No update.

Minutes of July 6, 2021 Special Board Meeting: The Board reviewed the

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Minutes of the July 6, 2021 Special Board meeting. Following review and discussion, upon a motion duly made by Director Serra, seconded by Director Farkas and, upon vote, unanimously carried, the Board approved the July 6, 2021 Special Meeting Minutes, as presented.

Discuss Business to be conducted in 2022 and location (virtual and/or physical) of meetings. Schedule regular meeting dates for November 7, 2022 at 7:00 p.m. and consider Adoption of Resolution 2021-11-01 Establishing Regular Meeting Dates, Time, and Location, and Designating Posting Location for 24-Hour Notices: Attorney Cortese reviewed the resolution with the Board. Following review and discussion, upon a motion duly made by Director Farkas, seconded by Director Serra and, upon vote, unanimously carried, the Board approved Resolution 2021-11-01 Establishing Regular Meeting Dates, Time and Location, and Designating Location for 25-Hour Notices. The Board determined that November 7, 2022 meeting will be held virtually.

District's Insurance and Special District Association (SDA) Membership for 2022: Upon a motion duly made by Director Serra, seconded by Director Farkas and, upon vote, unanimously carried, the Board approved 2022 renewal of District insurance and SDA membership.

FINANCIAL ITEMS

Claims: Mr. Wilson reviewed the payment of claims in the amount of \$29,492.94 through November 1, 2021 with the Board. Following discussion, upon a motion duly made by Director Farkas, seconded by Director Serra and, upon vote, unanimously carried, the Board ratified approval of claims.

CliftonLarsonAllen LLP Master Service Agreement and related statement(s) of work: Mr. Wilson reviewed the MSA with the Board. Following discussion, upon a motion duly made by Director Serra, seconded by Director Farkas and, upon vote, unanimously carried, the Board approved the CliftonLarsonAllen Master Service Agreement.

Public Hearing to Amend 2021 Budget, if necessary and Adoption of Resolution to Amend 2021 Budget: Upon a motion duly made by Director Farkas, seconded by Director Serra and, upon vote, unanimously carried, the Board opened the public hearing at 7:09 p.m.

Upon a motion duly made by Director Serra, seconded by Director Farkas and, upon vote, unanimously carried, the Board closed the public hearing at 7:09 p.m.

Upon a motion duly made by Director Serra, seconded by Director Farkas and, upon vote, unanimously carried, the Board approved amendment of 2021 Budget and adopted the Resolution to amend the 2021 budget.

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Public Hearing to Approve 2022 Budget and Adoption of Resolution 2021-11-02 to Adopt 2022 Budget and Appropriate Sums of Money, and Resolution 2021-11-03 to Set Mill Levies: Mr. Wilson reviewed the 2022 Budget with the Board.

The Board requested Mr. Wilson to make note on the budget reflecting forgiveness of developer advance. Following review and discussion, upon a motion duly made by Director Serra, seconded by Director Farkas and, upon vote, unanimously carried, the Board approved the 2022 Budget and Adopted Resolution to Adopt 2022 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies.

Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties: Upon a motion duly made by Director Serra, seconded by Director Farkas and, upon vote, unanimously carried, the Board authorized the District Accountant to prepare and sign the DLG-70 certification of tax levies form for certification to the Board of County Commissioners and other interested parties.

Appointment of District Accountant to Prepare 2023 Budget: Following discussion, upon a motion duly made by Director Serra, seconded by Director Farkas and, upon vote, unanimously carried, the Board appointed the District Accountant to prepare the 2023 Budget in the direction that the budget reflect the same as the 2022 Budget.

Engagement Letter with Wipfli LLP for preparation of 2021 Audit: Mr. Carlson noted that the engagement letter has not yet been received by CLA. Following discussion, upon a motion duly made by Director Farkas, seconded by Director Serra and, upon vote, unanimously carried, the Board approved the engagement letter with Wipfli LLP for preparation of the 2021 Audit.

LEGAL ITEMS

May 3, 2022 Regular Director Election regarding new legislative requirements and related expenses for same: Attorney Cortese reviewed with the Board.

- (i) Review and consider adoption of Resolution 2021-11-04, Calling May 3, 2022 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-nomination forms are due by February 25, 2022.
- (ii) Discuss DEO services and authorize District President to obtain proposals and select provider.

Following discussion, upon a motion duly made by Director Farkas, seconded

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by Director Serra and, upon vote, unanimously carried, the Board adopted Resolution 2021-11-04, Calling May 33, 2022 Election for Directors, appointing DEO and authorizing DEO to perform all tasks required for the conduct of a mail ballot election and appointed the District President to select and obtain DEO.

Requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2022 (District Transparency Notice): Attorney Cortese reviewed with the Board. Following review, upon a motion duly made by Director Farkas, seconded by Director Serra and, upon vote, unanimously carried, the Board approved staff direction for fulfilling the requirements of Section 31-1-809, C.R.S. in compliance for the 2022 District Transparency Notice.

Adoption of Resolution 2021-11-05, Regarding Continuing Disclosure Policies and Procedures: Attorney Cortese reviewed the resolution with the Board. Following review, upon a motion duly made by Director Farkas, seconded by Director Serra and, upon vote, unanimously carried, the Board adopted Resolution 2021-11-04, Regarding Continuing Disclosure Policies and Procedures.

MANAGER ITEMS

2022 Consultant Contracts:

- (i) Change Order No. 1 of Service Agreement with Peak Services Colorado Inc. for 2021-2022 Snow Removal

Mr. Carlson reviewed with the Board. Following review, upon a motion duly made by Director Farkas, seconded by Director Serra and, upon vote, unanimously carried, the Board approved Change Order No. 1 of Service Agreement with Peak Services Colorado Inc. for 2021-2022 Snow Removal.

DIRECTOR ITEMS

None.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, upon a motion duly made by Director Serra, seconded by Director Farkas and, upon vote, unanimously carried, the Board adjourned the meeting at 7:28 p.m.

Respectfully submitted,

By 
 Secretary for the Meeting

DocuSigned by:
Joel Farkas
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