

ANTELOPE HEIGHTS METROPOLITAN DISTRICT
8390 E. CRESCENT PKWY., STE. 300
GREENWOOD VILLAGE, CO 80111
303-779-5710 (O) 303-779-0348 (F)
www.antelopeheightsmd.org

NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Toni Serra	President	5/2025
Joel Farkas	Treasurer/Secretary	5/2025
Paul Costello	Assistant Secretary	5/2027
Vacant		5/2027
Vacant		5/2027

Date: Monday, November 6, 2023
Time: 7:00 P.M.
Location: Via Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams, use the following link:

Access: https://teams.microsoft.com/l/meetup-join/19%3ameeting_Y2U5ZmM3NTUtMmUyNy00NTJmLTk2ODQtMDAwYjY4ZjU3Yzlk%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4e3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d

2. To attend via telephone, dial **1-720-547-5281** and enter the following:
Phone Conference ID: 764 087 579#

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes from the May 22, 2023 Special Board meeting (enclosure).
- F. Discuss business to be conducted in 2024 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time and Location and Designating Location for Posting 24-Hour Notices (enclosure).
- G. Insurance Discussion.
 - a. Cyber Security and Increased Crime Coverage.
 - b. Establish Insurance Committee to make final determinations regarding insurance, if necessary.
 - 1. P&L Renewal & Invoice (enclosure).
 - 2. T. Charles Wilson Agency Invoice (enclosure).
 - c. Authorize renewal of District’s insurance and Special District Association (SDA) membership for 2024.
 - d. Discuss and consider worker’s compensation insurance for 2024.
 - 1. Workman’s Comp BMW Renewal and Invoice (enclosure).
- H. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2024 (District Transparency Notice).
- I. Discuss requirements of Section 32-1-306, C.R.S. and direct staff regarding compliance for 2024 (Annual Map Filing).

II. FINANCIAL MATTERS

- A. Approve and/or ratify approval of payment of claims totaling \$41,434.54 (enclosure).
- B. Review and accept September 30, 2023 Unaudited Financial Statements (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2023 Budget. If necessary, consider adoption of Resolution to Amend the 2023 Budget (enclosure).
- D. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution to Adopt the 2024 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures).

- E. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form (“Certification”). Direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
- F. Discuss and, if necessary, consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (enclosure).
- G. Consider appointment of District Accountant to prepare 2025 Budget.
- H. Discuss statutory requirements for 2023 Audit. Review and consider approval of engagement letter with Wipfli LLP for 2023 Audit services (enclosure).

III. LEGAL MATTERS

- A. Discuss and consider adoption of Resolution Amending Policy on Colorado Open Records Act Requests (enclosure).
- B. Consider approval of proposal from Peak Services Colorado, Inc. for 2023/2024 snow removal services (enclosure).

IV. DIRECTOR MATTERS

V. MANAGER MATTERS

- A. Consider approval of CliftonLarsonAllen LLP Master Services Agreement and statement(s) of work for 2024 (enclosures).

VI. OTHER BUSINESS

VII. ADJOURNMENT

There are no remaining scheduled meetings in 2023.